

## Advance Diploma in Banking & Financial Operations

**Duration - 1 year (part time)**



Guaranteed interview assistance



Focus on premium banking and finance  
job openings



Curriculum based on latest job profiles-  
updated every year



Embedded NISM Equity Derivative Module +  
AML-KYC (IIBF)

# Advance Diploma in Banking & Financial Operations

## Mode of Delivery

Regular Classes 'Monday to Friday'



## Eligibility

10+2/ Any Graduate (Best suited to students in their final year of graduation or already completed it)

## Program Overview

The **Advance Diploma in Banking & Financial Operations** is a complete placement focused program for individual aspirants for careers in areas like Retail Banking, Corporate Banking, Financial Services Operations, NBFC's, Investment Banking Operations and Fund Accounting.



# Program Overview

## Course curriculum

**I**  
**Fundamentals of banking and finance**

**II**  
**Retail Banking: Indian**

**III**  
**Retail Banking: Global**

**IV**  
**Corporate Banking**

**V**  
**Capital Markets**

**VI**  
**Derivative Markets & Risk Management**

**VII**  
**Mutual Funds**

**VIII**  
**Banking Business and Balance Sheet Analysis**

**IX**  
**Credit Analysis**

**X**  
**KYC & AML**

**XI**  
**Global Fund Accounting**

**Final Exam**

## Areas Covered & Roles

A photograph of an HSBC branch interior. The HSBC logo is prominently displayed on a white wall above a red horizontal band. Below the logo, there is a sign for 'ExpressBanking' and a 'Cash' sign. In the background, a man in a white shirt is carrying a young boy in a red shirt on his shoulders. The scene is brightly lit with modern architectural elements.

**HSBC**

**ExpressBanking**

### **Branch Banking:**

- Customer service officer
- Branch RM

A photograph of a business meeting. A woman in a white shirt with a red lanyard is sitting at a desk, looking at a document. A man in a white shirt and glasses is sitting across from her, also looking at the document. They are in a modern office setting with large windows in the background.

**Retail / Corporate Lending**

- Sales Manager
- Credit officer analyst

## Areas Covered & Roles



### **Wealth Management:**

- Wealth RM



### **SME Banking & Finance:**

- SME RM
- Credit officer/ analyst

## Areas Covered & Roles



### Corporate Banking:

- Corporate Banking RM
- Credit Analyst
- Trade Finance product Manager
- Cash Management product Manager



### Investment Banking Operations:

- Analyst / Associate (Front office)
- Analyst / Associate (Mid or back office –KPO)

## Areas Covered & Roles



### **KYC and AML**

- Analyst – AML KYC/ Sanctions
- Associate Analyst
- Manager Compliance



### **Asset Management**

- Fund Accounting Specialist
- Fund Administrator



## Areas Covered & Roles



### Financial Markets:

- Trader( Equities) Research Analyst (Brokerages)
- Research Analyst (KPOs)
- FIN Markets analyst (KPOs)



### SOFT SKILLS:

- Communication Skill
- Business writing
- Interview Preparation
- Art of Presentation
- Personal Grooming



**ICMI School of Banking and Finance**  
**T-4, Third Floor, Durga City Centre, Haldwani**  
**Ph. No.:05946-358019 | Mob. 9319745074**  
**[www.icmibanking.com](http://www.icmibanking.com)**